

**Job Title:**

Construction Inspection Manager

**Job Description:**

JTL is seeking a Construction Administration/Inspection Manager. The ideal candidate will have 5+ years of INDOT and/or KYTC construction project administration and management.

**Desired Skills & Experience:**

- High School Diploma or GED; Associate's Degree in Construction Technology or related field of study is preferred
- 5+ years of INDOT and/or KYTC construction or related experience
- Ability to oversee multiple construction inspectors and projects
- Possess a valid driver's license
- Ability to pass a background check
- Intermediate skills in Microsoft Office Suite
- Good interpersonal, communication, and conceptual thinking skills
- Possess strong math skills, including algebra and geometry for determining areas and volumes
- Ability to work independently
- Ability to prioritize project assignments to meet competing deadlines
- Attention to detail and effective decision making and organizational skills
- Ability to provide support to local office, as well as availability to occasionally travel to other offices
- Ability to assist in developing strategic approaches and concepts
- Past project management experience is preferred
- INDO INDOT Site Manager certification and experience
- Possess all 6 INDOT Certified Technician credentials
- T Final Construction Record (FCR) and Project Closeout experience is preferred
- Knowledge of all necessary forms and paperwork required for INDOT work

**Company Description:**

Jacobi, Toombs and Lanz, Inc., Consulting Engineers and Land Surveyors is a Civil Engineering firm with over 60 years of experience. We have a proven record in the planning, design, and construction supervision of diversified projects, covering the full range of municipal infrastructure.

The firm was established in 1955 as a sole proprietorship, and today, as a private corporation, has offices in Indiana and Kentucky with a staff of 40+ employees. Our clients include Federal, State and local agencies, developers, utility companies, and private firms.

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