



Jacobi, Toombs & Lanz

Transportation Project Manager

Reports To: Transportation Team Leader

Education: Bachelor of Science - Civil Engineering preferred but not required.

Licensure Req.: Professional Engineer in Indiana or Kentucky preferred but not required

Experience: Minimum of 10 years of experience in civil engineering with an emphasis in transportation project development.

Description: A Project Manager, or PM, is responsible for leading a team of professionals in completing projects by a set deadline to uphold business initiatives. Their duties include dividing up their budget for different project aspects and advocating for additional funding when necessary, hiring professional firms or selecting project team members from existing departments and setting or adjusting project schedules to adhere to deadlines.

Responsibilities:

- Creating long and short-term plans including setting targets for milestones and adhering to deadlines
- Delegating tasks on the project to employees best positioned to complete them
- Making effective decisions when presented with multiple options for how to progress with the project
- Serving as a point of contact for teams when multiple units are assigned to the same project to ensure team actions remain in synergy
- Communicating with executives or the board to keep the project aligned with their goals
- Performing quality control on the project throughout development to maintain the standards expected
- Adjusting schedules and targets on the project as needs or financing for the project change

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About Jacobi, Toombs and Lanz:

Jacobi, Toombs and Lanz, Inc., Consulting Engineers and Land Surveyors is a Civil Engineering firm with over 60 years of experience. We have a proven record in the planning, design, and construction supervision of diversified projects, covering the full range of municipal infrastructure.

The firm was established in 1955 as a sole proprietorship, and today, as a private corporation, has offices in Indiana and Kentucky with a staff of nearly 50 employees. Our clients include Federal, State and local agencies, developers, utility companies, and private firms.

Jacobi, Toombs & Lanz, Inc. is an equal opportunity employer and we do not discriminate on the basis of race, color, religion, sex or national origin.

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For consideration, please email resume to careers@jtleng.com.

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Skills:

- Leadership skills
- Strong communication and interpersonal skills
- Ability to effectively manage multiple projects and tasks
- Microsoft Office Suite and general computer operation proficiency
- General engineering knowledge

Physical Requirements:

- Ability to traverse uneven terrain
- Ability to lift 50 pounds or more in the field
- Ability to travel to jobsites throughout Indiana and Kentucky
- Ability to work 40 hours or more per week as needed

Compensation & Benefits: JTL offers a competitive compensation and benefits package which includes employee healthcare, dental, vision, life insurance, 401k, vacation, performance-based bonuses and other items. Pay is based on experience.

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